



# WANBOROUGH PARISH COUNCIL

## To all Committee members

You are hereby summoned to attend a Planning, Finance and Policy Committee meeting of Wanborough Parish Council on Monday 18<sup>th</sup> September 2023 at Hooper's Field Sports Pavilion at 7.30pm

### AGENDA

- 1 Apologies for absence:
- 2 Declaration of interest: Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned
- 3 Minutes of the meeting held on 13<sup>th</sup> March 2023  
To approve the minutes of the meeting held on Monday 13<sup>th</sup> March 2023.

THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS. *(Maximum time allowed 10 minutes)*

#### 4. Planning

##### 4.1 Planning Applications Received

There were no new planning applications to note.

#### Finance

- 4.2 To note the AGAR progress in advance of the Notice of Conclusion of Audit publication by 30<sup>th</sup> September 2023
- 4.3 To note that the first approved payment of the LED floodlights has been paid by the Locum Clerk  
Wanborough Tennis Club have transferred 50% of the cost with the final 50% being funded by WPC
- 4.4 Financial Year to 31<sup>st</sup> August 2023, budget against spend

#### 5. Policy

- 5.1 To review and approve the Lone Workers Policy
- 5.2 To review and approve the Anti-Bullying and Harassment Policy
- 5.3 To review and approve the Sickness Absence Policy
- 5.4 To review and approve the Poor Performance Policy
- 5.5 To review and approve the Staff Appraisals Policy
- 5.6 To review and approve the Staff Training and Development Policy

**Committee members: Dave Hayward (Chairperson), Joe Smith, Colin Offer, John Warr, Gary Sumner.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Julie  
Flenley

Julie Flenley

Locum Parish Clerk & RFO